

# LONDON BOROUGH OF BRENT

## FORWARD PLAN OF KEY DECISIONS

### for the period 3 March 2016 to 30 June 2016

The Council is required to give **28 days'** notice of Key Decisions to be taken by the Cabinet and council officers. Briefly, a Key Decision is defined by Regulations as a Cabinet decision which is likely to result in significant expenditure or savings, or have a significant effect on communities living or working in an area comprising two or more wards.

Decisions made by the Cabinet are subject to a call-in provision whereby a committee made up of councillors not on the Cabinet will meet to consider the decisions. Following this, the Cabinet will meet and take into account the recommendations of the committee and may then implement or change its decision as it sees fit. The exact date when the recommendations of the Scrutiny Committee are to be considered by the Cabinet can be obtained from Democratic Services.

Members of the public are entitled to see the reports that will be relied on when the decision is taken unless they contain confidential or exempt information under the Local Government Act 1972 as amended and will be published on the council's website at least five clear working days before the date the decision is due to be taken. Paper copies can also be obtained from Democratic Services, Brent Civic Centre, Engineers Way, Wembley, Middlesex, HA9 0FJ, telephone 020 8937 1366 or via e-mail to [committee@brent.gov.uk](mailto:committee@brent.gov.uk).

Should you wish to make representations regarding any matter on listed or that a report should be considered in public, please email Democratic Services at [committee@brent.gov.uk](mailto:committee@brent.gov.uk) or telephone 020 8937 1366 at least one week before the decision is to be taken. Your representations and the council's response will be published on the Council's website at least 5 working days before the Cabinet meeting.

The current membership of the Cabinet is as follows:

Cllr Butt (Leader)

Cllr Pavey (Deputy Leader)

Cllr Hirani (Adults, Health and Well-being)

Cllr Moher (Children and Young People)

Cllr Mashari (Employment and Skills)

Cllr McLennan (Housing and Development)

Cllr Denselow (Stronger Communities)

Cllr Southwood (Environment)

**Publication Date: January 2016**

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Fax: 020 8937 1360

| Details of the decision to be taken  | Decision to be taken by | Relevant report from                     | Expected date of decision | Representations may be made to the following officer by the date stated                        |
|--|-------------------------|--|---------------------------|--|
| <b>March</b>   |                         |  |                           |  |
| <p><b>Temporary Accommodation Reform Plan</b><br/>To minimise the use of Temporary Accommodation to meet homelessness demand in the medium term future, and where it is necessary to continue to use Temporary Accommodation, to improve the quality and cost of the accommodation used.</p> <p><b>KEY</b></p>   | Cabinet                 | Strategic Director, Community Well-being | 14 Mar 2016               | Operational Director, Housing and Employment Tel: 020 8937 5199<br>jon.lloyd-owen@brent.gov.uk |
| <p><b>Charging Policy for Adult Social Care Services</b><br/>To implement the changes to current charging policy brought about by the introduction of the Care Act 2014. This policy replaces the current charging regime under Fairer Charging for Services for non-residential care services and Charging for Residential Care Assessment Guidance (CRAG) for residential care services.</p> <p><b>KEY</b></p> | Cabinet                 | Strategic Director, Community Well-being | 14 Mar 2016               | Direct Services Tel: 020 8937 4042<br>nancie.alleyne@brent.gov.uk                              |

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|--|-------------------------|---|---------------------------|--|
| <p><b>Library Stock Contract</b><br/>To approve remaining an associate member of the Central Buying Consortium and to call off from the new Library Stock framework for the procurement of library stock, effective from April 2016.</p> <p><b>KEY</b></p> | Cabinet                 | Strategic Director, Community Well-being      | 14 Mar 2016               | Head of Culture Tel: 020 8937 3143<br>rashmi.agarwal@brent.gov.uk                            |
| <p><b>Determination of the proposal to permanently expand The Village Special School</b><br/>To approve the expansion of The Village School by adding 35 new places for students aged four to 19 from April 2016.</p> <p><b>KEY</b></p>                    | Cabinet                 | Strategic Director, Children and Young People | 14 Mar 2016               | Operational Director, Early Help and Education Tel: 020 8937 3510<br>cate.duffy@brent.gov.uk |
| <p><b>West London Alliance semi-independent accommodation framework agreement</b><br/>To approve the West London Alliance semi-independent accommodation framework agreement for Looked After Children and Care Leavers.</p>                               | Cabinet                 | Strategic Director, Children and Young People | 14 Mar 2016               | Operational Director, Social Care Tel: 020 8927 4091<br>graham.genoni@brent.gov.uk           |

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| <p><b>Civic Enterprise Strategy</b><br/>To approve a Commercial Strategy for the Council identifying key areas of commercialisation that will be followed. .</p> <p><b>KEY</b></p> | Cabinet                 | Director, Performance, Policy and Partnerships | 14 Mar 2016               | Director, Performance, Policy and Partnerships Tel: 020 8937 1400<br>peter.gadsdon@brent.gov.uk |
| <p><b>Procurement Strategy</b><br/>To approve a Council Procurement Strategy setting out the direction of travel for the Council's procurement function.</p> <p><b>KEY</b></p>     | Cabinet                 | Director, Performance, Policy and Partnerships | 14 Mar 2016               | Head of Commissioning and Procurement Tel: 020 8937 1439<br>terry.brewer@brent.gov.uk           |
| <p><b>Social Value Policy</b><br/>To approve a Social Value Policy for the Council</p> <p><b>KEY</b></p>   | Cabinet                 | Director, Performance, Policy and Partnerships | 14 Mar 2016               | Head of Commissioning and Procurement Tel: 020 8937 1439<br>terry.brewer@brent.gov.uk           |

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| <p><b>Parking Issues Report</b><br/>To consider a range of matters relating to on-street parking and charges including:</p> <p>i) Permit.<br/>ii) Pay and display bays.<br/>iii) Proposals for consulting and engaging on changes.</p> <p>To approve of a formal list of officer posts authorised to cancel PCNs.</p> <p><b>KEY</b></p> | Cabinet                 | Strategic Director, Regeneration and Environment | 14 Mar 2016               | Head of Parking and Lighting Tel: 020 8937 2979<br>gavin.f.moore@brent.gov.uk                       |
| <p><b>Leopold Primary: Award of Construction Contract</b><br/>To approve the award of a High Value building contract in support of the expansion of Leopold Primary School to 4FE across two sites.</p> <p><b>KEY</b></p>   | Cabinet                 | Strategic Director, Regeneration and Environment | 14 Mar 2016               | Operational Director, Property and Asset Management Tel: 020 8937 1334 richard.barrett@brent.gov.uk |
| <p><b>Highways Capital Scheme Programme 2016-17</b><br/>To approve the Highways Capital Scheme Programme 2016-17</p> <p><b>KEY</b></p>  | Cabinet                 | Strategic Director, Regeneration and Environment | 14 Mar 2016               | Head of Transportation Tel: 020 8937 5151<br>tony.kennedy@brent.gov.uk                              |

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| <p><b>Tackling Illegal Rubbish Dumping and Litter with Uniformed Street Patrols</b><br/>           To authorise the engagement of a specialist company to assist the council's efforts to undertake enforcement against anyone committing an environmental crime, particularly the illegal dumping of rubbish and littering.</p> <p><b>KEY</b></p> | Cabinet                 | Strategic Director, Regeneration and Environment | 14 Mar 2016               | Operational Director, Environmental Services Tel: 020 8937 5342<br>chris.whyte@brent.gov.uk |
| <p><b>Future Service Model report for Brent Transport Service</b><br/>           To agree a new service delivery model for Brent Transport Service.</p> <p><b>KEY</b></p>  | Cabinet                 | Strategic Director, Regeneration and Environment | 14 Mar 2016               | Operational Director, Environmental Services Tel: 020 8937 5342<br>chris.whyte@brent.gov.uk |

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| <p><b>South Kilburn Regeneration Programme</b><br/>To note the progress with the overall Regeneration Programme .</p> <p>To authorise the service of demolition notices and the suspension of tenants' Rights to Buy in relation to secure tenancies at the following residential blocks within the South Kilburn Estate being: Dickens, Blake, Crone, John Ratcliffe and Zangwill and authorise the Director of Regeneration and Environmental Services to issue all and any notices required to be issued in connection with such demolition.</p> <p>To note the proposal to refresh the existing MasterPlan.</p> <p><b>KEY</b></p> | Cabinet                 | Strategic Director, Regeneration and Environment | 14 Mar 2016               | Operational Director, Property and Asset Management Tel: 020 8937 1334 richard.barrett@brent.gov.uk |
| <p><b>Knowles House</b><br/>To approve the redevelopment of Knowles House to provide supported and temporary accommodation.</p> <p>To approve capital funding and to agree procurement of the professional team and building contractor.</p> <p><b>KEY</b></p>  | Cabinet                 | Strategic Director, Resources                    | 14 Mar 2016               | Head of Property Tel: 020 8937 1705 sarah.chaudhry@brent.gov.uk                                     |

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| <p><b>Regularisation of land ownership</b><br/>To consider proposals for the settlement of an adverse possession submitted by the Oblates of Mary Immaculate Trustees Limited (The Oblates) in respect of the Marian Centre, Stafford Road, South Kilburn, NW6 5RS</p> <p><b>KEY</b></p>   | Cabinet                 | Strategic Director, Resources                    | 14 Mar 2016               | Head of Property Tel: 020 8937 1705<br>sarah.chaudhry@brent.gov.uk      |
| <p><b>Proposals comprising a South Kilburn Enterprise Hub and new homes</b><br/>To enter into collaboration, service level and joint venture agreements; to acquire lease/freehold interests, undertake a landswap; to authorise lettings (interim arrangement) to facilitate redevelopment; and approve investment.</p> <p><b>KEY</b></p> | Cabinet                 | Strategic Director, Resources                    | 14 Mar 2016               | stephen.hughes@brent.gov.uk   |
| <p><b>Northwick Park car park: season ticket offer</b><br/>To authorised the introduction of season tickets for Northwick Park car park, as part of managing parking demand in the area and achieving budget forecasts.</p> <p><b>KEY</b></p>  | Highways Committee      | Strategic Director, Regeneration and Environment | 16 Mar 2016               | Head of Transportation Tel: 020 8937 5151<br>tony.kennedy@brent.gov.uk  |



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| <p><b>Petition – New Zebra Crossings in Chevening Road and Kingswood Avenue</b><br/>To consider the response to a petition from the Al Sadiq</p> <p><b>KEY</b></p>  | Highways Committee      | Strategic Director, Regeneration and Environment | 16 Mar 2016               | Head of Transportation Tel: 020 8937 5151<br>tony.kennedy@brent.gov.uk                       |
| <b>April</b>  |                         |  |                           |  |
| <p><b>Authority to award the Youth Services contract</b><br/>To authorise the award of a 4 plus 1 year contract for the provision of youth services in Brent in accordance with contract standing order 88.</p> <p><b>KEY</b></p> | Cabinet                 | Strategic Director, Children and Young People    | 11 Apr 2016               | Operational Director, Early Help and Education Tel: 020 8937 3510<br>cate.duffy@brent.gov.uk |

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| <p><b>Authority to Award the Works Contract for the Design and Build of Uxendon Manor Primary School Expansion</b></p> <p>To award the works contract for the design and build of the expansion at Uxendon Manor Primary School by:</p> <p>Awarding the stage 1 Pre-Construction Services Agreement (PCSA) contract for the design and build of the permanent expansion provision at Uxendon Manor Primary School.</p> <p>Awarding the early works contract for the permanent expansion provision at Uxendon Manor Primary School</p> <p>Delegating the award of the stage 2 main works contract at Uxendon Manor Primary School to the Strategic Director of Regeneration and Environmental Services.</p> <p><b>KEY</b></p> | Cabinet                 | Strategic Director, Regeneration and Environment | 11 Apr 2016               | Property and Asset Management<br>Tel: 020 8937 3227<br>cheryl.andani@brent.gov.uk |

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| <p><b>Authority to Award the Works Contract for the Design and Build of The Stonebridge Primary School Expansion</b></p> <p>To award the works contract for the design and build of the expansion at The Stonebridge Primary School by:</p> <p>Awarding the stage 1 Pre-Construction Services Agreement (PCSA) contract for the design and build of the permanent expansion provision at The Stonebridge Primary School.</p> <p>Delegating the award of the stage 2 main works contract at The Stonebridge Primary School to the Strategic Director of Regeneration and Environmental Services.</p> <p><b>KEY</b></p> | Cabinet                 | Strategic Director, Regeneration and Environment | 11 Apr 2016               | Property and Asset Management<br>Tel: 020 8937 3227<br>cheryl.andani@brent.gov.uk |

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| <p><b>Authority to Award the Works Contract for the Design and Build of Elsley Primary School Expansion</b></p> <p>To award the works contract for the design and build of the expansion at Elsley Primary School by:</p> <p>Awarding the stage 1 Pre-Construction Services Agreement (PCSA) contract for the design and build of the permanent expansion provision at Elsley Primary School.</p> <p>Delegating the award of the stage 2 main works contract at Elsley Primary School to the Strategic Director of Regeneration and Environmental Services.</p> <p><b>KEY</b></p> | Cabinet                 | Strategic Director, Regeneration and Environment | 11 Apr 2016               | Property and Asset Management<br>Tel: 020 8937 3227<br>cheryl.andani@brent.gov.uk |

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| <p><b>Authority to Award the Works Contract for the Design and Build of Byron Court Primary School Expansion</b></p> <p>To award the works contract for the design and build of the expansion at Byron Court Primary School by:</p> <p>Awarding the stage 1 Pre-Construction Services Agreement (PCSA) contract for the design and build of the permanent expansion provision at Byron Court Primary School.</p> <p>Delegating the award of the stage 2 main works contract at Byron Court Primary School to the Strategic Director of Regeneration and Environment.</p> <p><b>KEY</b></p> | Cabinet                 | Strategic Director, Regeneration and Environment | 11 Apr 2016               | Property and Asset Management<br>Tel: 020 8937 3227<br>cheryl.andani@brent.gov.uk |

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| <p><b>Source London</b><br/>To approve entering into contract with BluePointLondon to manage, maintain and expand the EVCP network in Brent. The Electric Vehicle Charging Point (EVCP) network throughout London, previously run by Transport as Source London, is now operated by BluePointLondon . This is a pan-London initiative which supports our priorities in the Long Term Transport Plan 2015-2035.</p> <p><b>KEY</b></p> | Cabinet                 | Strategic Director, Regeneration and Environment | 11 Apr 2016               | Head of Transportation Tel: 020 8937 5151<br>tony.kennedy@brent.gov.uk  |
| <p><b>Wembley Football Club – Proposed extension of outstanding lease.</b><br/>To agree to the proposed Wembley FC lease extension from the 9 years unexpired term to 25 years to enable the grounds to be developed with a 3G Pitch.</p>  | Cabinet                 | Strategic Director, Resources                    | 11 Apr 2016               | Head of Property Tel: 020 8937 1705<br>sarah.chaudhry@brent.gov.uk      |
| <b>June</b>  |                         |  |                           |   |

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| <p><b>Future Provision of Local Welfare Assistance within the Borough</b><br/>To consider Local Welfare Assistance Scheme Review findings and Results from Public Consultation. To approve the provision of any future Local Welfare Assistance Scheme.</p> <p><b>KEY</b></p> | Cabinet                 | Strategic Director, Resources                  | 27 Jun 2016               | Customer Services and Benefits<br>Tel: 020 8937 1931<br>david.oates@brent.gov.uk                   |
| <p><b>Performance Report 2015/16 (Quarters 3 and 4)</b><br/>To consider the report which provides high-level information on the last two quarters of the financial year 2015/16 (Quarters 3 and 4).</p>   | Cabinet                 | Director, Performance, Policy and Partnerships | 27 Jun 2016               | Director, Performance, Policy and Partnerships<br>Tel: 020 8937 1400<br>peter.gadsdon@brent.gov.uk |